

Minutes of Travis County Emergency Services District #3

July 31, 2017

Attached to and incorporated into these minutes is a copy of the official agenda for the July 31, 2017 meeting.

Under Agenda Items 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:02 p.m. A quorum was established with Commissioners Gina Starr-Hill, John Villanacci, David Detwiler and Carroll Knight present.

Fire department personnel present at the meeting included: Fire Chief Wittig, District Chief Hartigan, Business Manager Herb Holloway and Firefighters Barfield, Van Hee and Hester.

Under Agenda Item 3: There were no general comments from visitors.

Under Agenda Item 4: Commissioner Starr-Hill moved to approve the June 26, 2017 minutes of the regular meeting of the District. Commissioner Detwiler seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Villanacci moved to approve the July 17, 2017 minutes of the SPECIAL meeting of the District. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 6: The June Treasurers monthly reports were reviewed. Commissioner Starr-Hill moved to approve. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 7: Commissioner Knight moved to authorize expenditures over \$2,000.00 each, written from June 22 to July 27, 2017. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 8: Sales Tax Statistics were reviewed and duly noted.

Under Agenda Item 9: Fire Chief Wittig presented the Status Report for June.

Under Agenda Item 10: The TCESD#3 2017-18 Proposed Budget was reviewed and discussed in length. Commissioner Villanacci moved to approve the Proposed Budget. Commissioner Detwiler seconded the motion. The motion carried with one opposed vote by Commissioner Knight.

Under Agenda Item 11: The Effective and Rollback tax rates were reviewed. It was noted that the tax rate calculations were also reviewed at the June meeting.

Under Agenda Item 12: A Proposed Tax Rate of 10 Cents per \$100 Value was considered. Commissioner Knight moved to accept the Proposed Tax Rate of 10 Cents per \$100 Value. Commissioner Villanacci seconded the motion. A request by President New for each Commissioner to cast their individual vote on the 10 cent proposed tax rate. All five Commissioners voted in the affirmative to the proposed rate. The motion carried unanimously.

Under Agenda Item 13: It was noted that the 10 Cent rate was above the .0958 Effective Rate and therefore notices and hearings would need to be scheduled. After discussion the Business Manager was instructed to place a quarter page notice in the Austin American Statesmen regarding the public hearings on the Tax Rate Increase in the July 17th publication. Two public hearings will be scheduled for August 24th and August 31st at 6:00 p.m. at 4111 Barton Creek Blvd. The Business Manager was also instructed to place a second quarter page notice in the Austin American Statesman regarding the Notice of Tax Revenue Increase on September 7th.

Under Agenda Item 14: The second quarter page notice will set a Public Meeting date of September 14th at 6:00 p.m. at 4111 Barton Creek Blvd. to vote and ADOPT the 10 Cent per hundred tax rate.

Under Agenda Item 15: The next ESDCC meeting will be held on August 19th in Plugerville.

Under Agenda Item 16: It was announced that the next regular Board meetings of TCESD#3 would be held August 28, and September 25, 2017.

Under Agenda Item 17: There being no further business, the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Carroll Knight, Commissioner

(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, July 31, 2017 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve the minutes of the June 26, 2017 regular meeting of the District.
5. Review and approve the minutes of the July 17, 2017 SPECIAL meeting of the District.
6. Review and approval of the Treasurers' monthly report for June 2017.
7. Approve payments over \$2,000 from June 22 to July 27, 2017.
8. Review Sales Tax Statistics.
9. Review of Chief's Monthly Status Reports
 1. Significant incident runs;
 2. Statistics;
 3. Special Project Updates
10. Review and discuss the TCESD#3 Budget for 2017-18 and possible approval of same.
11. Discussion of the calculated Effective Rate for 2017-18 for TCESD#3.
12. Discussion on a proposed tax rate and possible approving such rate for publication and public hearings.
13. Discussion and approval of public notice publication and dates for public hearings.
14. Discussion of scheduling a date to Adopt Tax Rate after hearings.
15. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
 2. Commissioner Announcements (no action will be taken on any such announcements) .
16. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
17. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ .M. on July 27, 2017.

By: _____ Herb Holloway, Business Manager